

# Doncaster East Internal Drainage Board

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NOTICE IS HEREBY GIVEN that a Meeting of the Board will be held on **Friday, 19th June 2020**, at **2.00 p.m.** The meeting will be held electronically via Microsoft Teams and/or Conference calls.

Members of the public wishing to attend the meeting should contact the office at least two hours prior to the meeting for arrangements to be made to include them in the meeting.

A. McGill  
Chief Executive  
8th June 2020

## AGENDA

Item	Subject
1.	Apologies
2.	Declarations of Interest
3.	Notification of Items of Any Other Business
4.	Board Minutes - 27th March 2020 <ul style="list-style-type: none"><li>To confirm the resolutions made in the attached minutes.</li></ul>
5.	Matters Arising
6.	Health, Safety and Welfare <ul style="list-style-type: none"><li>To receive update from Officers.</li></ul>
7.	Risk Register <ul style="list-style-type: none"><li>To note immediate risks and actions highlighted on the updated Dynamic Risk Assessment.</li></ul>
8.	Drainage Rates and Special Levies <ul style="list-style-type: none"><li>To receive report on collection of drainage rates and special levies.</li></ul>
9.	Finance <ul style="list-style-type: none"><li>To review and approve the Management Accounts for the Year Ending 31st March 2020 and that the Chairman evidence the Board's approval on Page 2 of the Accounts.</li><li>To review and approve the Schedule of transfers of budgets within Schemes and that the Chairman evidence the Board's approval on the schedule.</li><li>To receive an update on the year end Audit.</li><li>To review systems of internal control and approve the Annual Governance Statement and that the Chairman and the Chief Executive evidence the Board's approval on Page 4 of the Annual Governance and Accountability Return.</li><li>To review and approve the Accounting Statements and that the Chairman evidence the Board's approval on Page 5 of the Annual Governance and Accountability Return.</li><li>To review and approve the Variance report for the Year Ending 31st March 2020.</li><li>To note the Board's cash balances and borrowings.</li><li>To approve payments greater than £500 made since the last Board meeting.</li></ul>
10.	Operations Report <ul style="list-style-type: none"><li>To receive report from Officers.</li></ul>

11.	<p>Asset Renewal and Refurbishment Capital Projects</p> <ul style="list-style-type: none"> <li>To agree that live projects can fund their own telemetry capital cost at 1:6.</li> <li>To re-allocate £27,000 from deferred income and £1,000 from the reserve fund for projects (DE14001) to the 2020/2021 telemetry budget to cover updated tender costs, Project Management costs involved in supporting the telemetry install and scope to accept a tender with a higher capital cost but substantially lower operational cost at Items 1:6 - 1:9.</li> <li>To delegate authority to the Chairman, Vice-Chairman, Chief Executive and Engineer to proceed with award of the telemetry contract of a best value provider up to £90,000 capital cost at Item 1:10.</li> <li>To agree additional costs due to LMDB in connection with additional work to the strategic hydraulic model - £1500 sub-catchment 1 and £1500 sub-catchment 5 at 3:6.</li> <li>To note report of Officers at Items 2 - 8.</li> </ul>
12.	<p>Hatfield Link Road - Unity Connect Development</p> <ul style="list-style-type: none"> <li>To approve the current position being represented to the developers.</li> <li>To grant delegated authority to the Chief Executive and Engineer for culverts up to 40 metres under the proposed new access road provided they meet the standard specifications and highway requirements.</li> <li>To grant delegated authority to the Chairman, Vice-Chairman, Chief Executive and Engineer for upgrade and modification works to Kirton Lane, Cuckoo Lane and Wikewell Pumping Stations in consultation with the Coal Authority with all costs including proportional future maintenance costs being funded by the developer.</li> </ul>
13.	Environment Agency and Partnership Matters - <i>An update will be given at the meeting</i>
14.	<p>Environmental Report</p> <ul style="list-style-type: none"> <li>To receive report of Officers.</li> </ul>
15.	<p>Policy Review</p> <ul style="list-style-type: none"> <li>Note and adopt updated Policy Documents and Procedures.</li> </ul>
16.	<p>Queries and Complaints</p> <ul style="list-style-type: none"> <li>To receive report from Chief Executive.</li> </ul>
17.	<p>Delegated Matters</p> <ul style="list-style-type: none"> <li>To receive report of planning, Byelaw and Section 23 applications since the last meeting.</li> </ul>
18.	Reconstitution of the Board - <i>An update will be given at the meeting</i>
19.	<p>Consortium Working</p> <ul style="list-style-type: none"> <li>To note for information the minutes of the meeting held on 19th May 2020.</li> <li>To receive update from Chief Executive.</li> </ul>
20.	Thorne and Crowle Moors SSSI - Restoring the Humberhead Peatlands Life Project - <i>An update will be given at the meeting</i>
21.	Any Other Business (by leave of the Chairman)