

# Doncaster East Internal Drainage Board

Due to the restrictions imposed by the government in relation to Covid 19 it was agreed to circulate meeting papers to members and ask for response via telephone or email in lieu of a Meeting scheduled on 27th March 2020.

- |                               |                               |
|-------------------------------|-------------------------------|
| Mr M. Brooke                  | Mrs R. Chapman                |
| * Mr P.A.M. Cornish           | Mr C. Crowe                   |
| Mr J.K. Durdy                 | Mr L. Garrett                 |
| * Mr R. Durdy                 | Mr P. Hagan                   |
| * Mr P. Horne (Vice-Chairman) | * Mr J. Hoare                 |
| * Mr G.C. Parker              | * Mr C. McGuinness (Chairman) |
| * Mr W.G.S. Platt             | * Mr M. Oldknow               |
| Mr N.V. Williams              | Mr D. Ridge                   |
|                               | * Mrs S. Wilkinson            |
| * <i>Responses Received</i>   |                               |

Detailed reports as shown in the body of the minutes below were circulated to members and they were asked to respond and or approve the recommendations prior to the scheduled Board meeting date.

## 2020.21 BOARD MINUTES

Mr G. Platt commented that his declaration of interest was for Park Drain not Park Drain pumping station.

### RESOLVED

That the minutes of the meeting of the Board held on 10th February 2020 be confirmed as a correct record subject to the above amendment.

## 2020.22 HEALTH AND SAFETY

There had been one incident in the Lindsey Marsh area since the last meeting which had involved a contractor working in a confined space without an adequate rescue plan. Work was stopped and a new system implemented. The confined space process would be reviewed by the health and safety committee.

### RECEIVED

## 2020.23 RISK REGISTER

### (a) Business Risk Register

The attached Business Risk Register was circulated for members approval, the document would be reviewed regularly and reported to the Board for approval annually.

A draft Business Continuity plan had been prepared and would be presented at the next meeting for approval.

### (b) Dynamic Risk Register

The attached dynamic risk register was circulated for members information. The risk register was reviewed weekly and allowed Officers to see the immediate risks and prioritise work according to potential impact.

Officers had also prepared the attached risk assessment relating to the Covid-19 pandemic which outlined measures to minimise the risk of spreading the virus.

RESOLVED

- (a) That the attached Business Risk Register be approved.
- (b) That the Board note the Dynamic Risk Register and Covid-19 risk assessment.

2020.24 DRAINAGE RATES AND SPECIAL LEVIES

A balance of £140.78 was outstanding at the 6th March 2020 with an overall collection rate of 99.99%.

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2020.25 FINANCE

(a) Management Accounts for the Period Ending 31st January 2020

The attached accounts and balance sheet for the period ending 31st January 2020 were distributed for members approval.

(b) Cash Reserves and Investments as at 29th February 2020

The Board had £971,726 held in three bank accounts and a total of £516,330.13 owed on ten public works loans.

(c) Payments over £500

The attached schedule of payments over £500 totalling £277,475.11 was distributed for approval.

RESOLVED

- (a) That the attached Management Accounts for the period ending 31st January 2020 be approved.
- (b) That the Board's cash balances and borrowings be noted.
- (c) That the attached schedule of payments over £500 be approved.

2020.26 OPERATIONS REPORT

Details of pumping station status had already been presented under the Risk Register.

(a) Operational Issues

Additional slips had occurred along roadsides, these were being investigated with the respective highway authority to combine working and to ensure stability to both the highway and watercourse.

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(b) Capital works by Board Contractors

Catesby Property Group had requested the Board undertake additional works around the First Point Business Park to ensure the capacity of the swale network and to bring the system up to specification for adoption. These works were being undertaken by Bichans to the Boards specification.

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(c) Summer Maintenance Works

All summer works that were accessible had been completed. The Environment Agency had re-confirmed its commitment to enter into a long-term agreement to fund the maintenance on a variety of watercourses that the Board's contractors had undertaken with a working document to be prepared in early April.

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(d) Plant

All plant was operating as expected.

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2020.27 ASSET RENEWAL AND REFURBISHMENT PROJECTS

(a) Telemetry System Replacement

Tenders for the supply of a new system had been sought, the total cost of the systems across the Water Management Consortium and Doncaster East IDB was expected to be £266,000 with the cost to Doncaster East IDB of £59,000. Ongoing operational and hosting costs were estimated at £365 per station. Tenders were due for return on 16th April 2020, Officers asked that the Board delegate authority to the Chairman and Vice-Chairman to meet with the respective Chairmen and Vice-Chairmen of the other three Boards, the Chief Executive and Engineer to consider the tenders and award a contract. The successful contractor would be asked to test and prove their telemetry system concept at a single pumping station and a remote water level monitoring site. This would be trialled at one of Lindsey Marsh Drainage Board's pumping stations and the remote monitoring site on one of their watercourses to allow monitoring by the Engineering team.

A joint application for Local Levy had been submitted to support the cost of a new telemetry system in the Doncaster East Internal Drainage Board, Isle of Axholme and North Nottinghamshire WLMB and Trent Valley IDB areas. The amount sought for the Doncaster East Internal Drainage Board was £40,000.

Work at stations with existing telemetry in the Doncaster East area would be prioritised.

RESOLVED

That delegated authority be awarded to the Chairman and Vice-Chairman to meet with the respective Chairmen and Vice-Chairmen of the other three Boards, the Chief Executive and Engineer, to consider the tenders and award a contract for provision of a new telemetry system.

(b) Demolition of Parsons Carr Pumping Station

An Application for Prior Notification of demolition had been made to Doncaster Metropolitan Borough Council. Following review of the application, it was confirmed that Prior Notification was not required, and the works could be carried out. An asbestos demolition survey was undertaken and no asbestos had been identified within the fabric of the building. Specifications and drawings were being finalised with a view to seeking quotations week commencing 30th March 2020. The existing weedscreen cleaner and gantry at the site would be dismantled and relocated to Huxterwell Pumping Station. It was recommended that delegated authority be given to the Chairman and Vice-Chairman to accept a quote for the demolition of Parsons Carr Pumping Station, provided that costs were within the approved budget of £25,000. As the station was wholly funded by the Coal Authority all costs would be reimbursed to the Board.

RESOLVED

That delegated authority be given to the Chairman and Vice-Chairman to award a contract for the demolition of Parsons Carr pumping Station up to a value of £25,000.

(c) Strategic Hydraulic Modelling Project and Watercourse Surveys

Progress continued to be made with both the modelling contract works which were slightly ahead of the agreed programme. Capita Systems Ltd had delivered the Modelling Reports for Sub-Catchments one and five and had incorporated comments made by the partner project board members. They were currently modelling Sub-catchment two, three and four. Sub-catchment completion dates and delivery of output were as follows:-

Sub-Catchment 1 - Completed and Delivered  
Sub-Catchment 2 - Draft Report due 3rd Week March 2020.  
Sub-Catchment 3 - 9th April 2020  
Sub-Catchment 4 - 28th August 2020  
Sub-Catchment 5 - Completed and Delivered

The Project board were awaiting quotations for additional optioneering works appertaining to Sub-Catchments one and five. To date there had been no additional costs identified other than the possible project Management cost overrun approved at the last meeting and after taking that possible increase into account the overall project costs remained well within the approved expenditure in the project budgets.

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(d) Balby Carr Pumping Station - Pump Refurbishment

Quotes to lift and remove Pump Two for inspection at Balby Carr had been obtained. An order had been placed with Industrial Pumps Limited in the amount of £2,722. A full report would be reported to a future meeting of the Board.

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(e) Emergency Pump Repairs

High Level South Pumping Station

The failed Flygt pump at High Level South Pumping Station had been stripped down and repaired by Industrial Pumps Limited. The pump suffered bearing and motor failure/leakage through the seal. The pump had been reinstalled at the station and was operational.

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Cuckoo Lane Pumping Station

Pump One at the station was running satisfactorily. Pump Two was running at a reduced capacity which may be restricted by a build-up of silt in the sump. Pump Three had been switched off due to it running at a severely reduced capacity. Officers were arranging for IWJS to attend site and cleanse the sump areas if necessary. Pumps 2 and 3 would be lifted and checked thereafter.

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South Thorne Bank Pumping Station

One of the two 22 year old 100l/s submersible pump in South Thorne Bank Pumping Station failed during November 2019. Industrial Pumps Ltd were engaged to remove and report on the failed pump. This was a relatively small pump and Industrial Pumps Limited advised in their inspection report that the pump was damaged beyond economic repair. Under the current five year plan, replacement was scheduled for 2023/24. Industrial pumps Limited quoted £8,146 for pump removal, inspection, reporting, seeking prices for a replacement pump, then installing and commissioning it. This represents good value for money and had been supported by manufacturer quotes for replacement pumps - all of which exceed the total quoted price from Industrial Pumps Limited. Given the unplanned nature of the work the lead time and the need for resilience, officers recommend proceeding with the procurement of a new pump in line with the quote received from Industrial Pumps Limited. The replaced pump would be excluded from the 2023/24 planned upgrade. Funds would be allocated from reserves.

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(f) Inspection of Pumps and Automatic Weedscreen Cleaners

The inspection of pumps and automatic weedscreen cleaners at all the Board's pumping stations had been delayed due to Industrial Pumps Limited's current workload and other commitments. A date and programme for completion was awaited and a full report would be presented to a future meeting of the Board.

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(g) Hatfield Link Road (DN7) - Parks Drain Diversion

The blocked Parks Drain culvert would remain in-situ and an open cut drain excavated in parallel. Ground conditions were very poor which meant that the drain had to be cut with shallow side slopes and an intermediate berm otherwise, even long reach excavators would not be able to undertake future maintenance.

There would be notable land loss and compensation payments had yet to be calculated. Funding was via the Coal Authority.

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2020.28 ENVIRONMENT AGENCY AND PARTNERSHIP MATTERS

An update would be given at the June meeting.

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CHAIRMAN