

Doncaster East Internal Drainage Board

Minutes of a Meeting of the Board held via Microsoft Teams and Teleconference on Friday, 27th November 2020 at 2.00 p.m.

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|-------------------------------|-----------------------------|
| * Mr M. Brooke | * Mr C. Crowe |
| * Mr P.A.M. Cornish | Mr L. Garrett |
| * Mr J.K. Durdy | * Mr P. Hagan |
| Mr R. Durdy | * Mr J. Hoare |
| * Mr P. Horne (Vice-Chairman) | Mr C. McGuinness (Chairman) |
| * Mr G.C. Parker | * Mr M. Oldknow |
| * Mr W.G.S. Platt | Mr D. Ridge |
| * Mr N.V. Williams | * Mrs S. Wilkinson |

* *Present*

- * Mr A. McGill (Chief Executive)
- * Mr N. Kemble (Engineer)
- * Mr R. Brown (Technical Engineering Manager)
- * Mr A. Malin (Senior Operations Manager)
- * Mr D. Braddy (Operations Manager)
- * Mrs N. Hind (Finance Manager)
- * Mrs C. Davies (Corporate Services Manager)

* *In attendance*

Mr C. McGuinness had been called away to an urgent meeting and in his absence, Mr P. Horne chaired the meeting.

2020.73 APOLOGIES

Apologies for absence were received from Messrs L. Garrett, K. Durdy and C. McGuinness.

2020.74 DECLARATIONS OF INTEREST

Mr W.G.S. Platt - Hatfield Link Road, Unity Connect Development.

2020.75 NOTIFICATION OF ITEMS OF ANY OTHER BUSINESS

None.

2020.76 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

The Chairman and Vice-Chairman had been elected to stand until the next election. Both were happy to continue in office.

2020.77 BOARD MINUTES

Mr C. Crowe and Mrs S. Wilkinson joined the meeting.

RESOLVED

That the minutes of the meeting of the Board held on 11th September 2020 be confirmed as a correct record.

2020.78 MATTERS ARISING

Officers would update on minute 2020.62 at the January Board meeting.

2020.79 BOARD MINUTES

Minute 2020.72 - The Chief Executive reported that a copy of the agreement with Yorkshire Wildlife Trust (YWT) in respect of land at Potterick Carr had been located. This had been signed by the Board and YWT in 2002 and was for a period of 50 years with an annual rent of £100. No further action was required.

RESOLVED

That the minutes of the extraordinary meeting of the Board held on 26th October 2020 be confirmed as a correct record.

2020.80 MEETING DATES

The Corporate Services Manager reported on the proposed meeting dates for 2021 as follows:

29th January	Board Meeting (standard agenda and Estimates/Rate Setting)
17th February (tbc)	ADA Trent Branch meeting
26th March	Board Meeting and Site Visit (single agenda item and any urgent business)
7th/8th April	Floodex UK
14th April	Consortium Committee
19th May (tbc)	ADA Trent Branch AGM
25th June	Board Meeting (standard agenda and approval of Final Accounts)
20th October	Consortium Committee
10th November	ADA Conference
19th November	Board Meeting (standard agenda and Annual General Meeting) and Estimates and 'Virtual Tour' of proposed works for following year
24th November (tbc)	ADA Trent Branch

This allowed for three full Board meetings in 2021 (January, June and November), a short meeting and site visit in March to consider any urgent business, and hopefully a tour of inspection in September/October. The Annual General Meeting in November would take place in the morning with a virtual tour and overview of proposed works and estimates for the following year in the afternoon. During the intervening months, members would be kept up to date with a newsletter and local meetings would be held in areas where work was due to take place to keep ratepayers informed and afford them the opportunity to ask any questions. Project summaries and the Annual Newsletter would be circulated in the new financial year.

The Corporate Services Manager stated that if necessary, an extraordinary Board meeting could always be called. If members agreed to the proposed arrangement, this would be trialled for one year.

RESOLVED

That the above meeting dates be approved and noted.

Mr J. Hoare joined the meeting.

2020.81 HEALTH, SAFETY AND WELFARE

The Senior Operations Manager reported that, in light of the second countrywide lockdown recently imposed by the Government, Officers had re-evaluated the Covid-19 risk assessment and control measures. He gave an overview of the measures in place and confirmed that additional stocks of masks, gloves and hand sanitiser had been purchased and further measures had been put in place to ensure essential health and safety training could be undertaken. In response to Mr C. Crowe, the Operations Manager confirmed that, fortunately, resources across the Consortium had not been too badly affected by staff either contracting the virus or self-isolating. He confirmed that measures were in place to avoid mixing as much as possible and social distancing was being adhered to.

Officers reported on four incidents that had occurred across the Consortium since the last meeting. In response to Mr M. Oldknow, the Senior Operations Manager confirmed that contractors were also encouraged to report all incidents and near misses and this would be highlighted in the new maintenance contract as would the requirement to record environmental sightings.

A full review of the Health and Safety Policy was underway to ensure that all areas of risk were fully evaluated and mitigated in line with current Health and Safety legislation.

RECEIVED

2020.82 RISK REGISTER

The Dynamic Risk Register was presented for information and the Chief Executive updated on the higher risk areas.

In response to the Vice-Chairman, the Chief Executive confirmed that the Lindsey Marsh, Isle of Axholme and Trent Valley Boards would welcome Doncaster East joining the Consortium with effect from 1st April 2021.

RECEIVED

2020.83 DRAINAGE RATES AND SPECIAL LEVIES

The amount outstanding at 31st October 2020 totalled £5,249.25; an overall rate collection to date of 99.40%. Final reminders had been issued on 11th September 2020.

RECEIVED

2020.84 FINANCE

The Finance Manager presented the attached report for members' consideration. It was noted that the £9,000 increase in the precept this year was an error and would be reimbursed by the Environment Agency.

Mr M. Oldknow pointed out that there was currently £56,000 more in reserves than the recommended minimum of 30%. In response, the Finance Manager stated that percentages could be misleading; 30% equated to £282,000 which was not a significant amount should flood event occur. She highlighted that additional costs

directly relating to the flooding/wet winter in 2019/20 (after deduction of the Bellwin claim) totalled £57,501 for emergency repairs and additional pumping; this did not include the full cost of slip repairs.

The DRAFT estimates pack for 2021/22 was circulated to members. The Finance Manager reported that a 5.79% increase would be necessary to achieve a balanced budget and make provision for works required in the Board's five-year plan. However, being mindful of the current financial position for local authorities and ratepayers, a 4% increase had also been considered. Should the Board agree to a 4% rise for the next six years, this would reduce reserves to 16.62% by 2026/27.

The Chief Executive emphasised that the Board must ensure it had sufficient funds to undertake the necessary maintenance and to deal with a flood event, and get the balance right between loan debt and cash, e.g. servicing the debt. He highlighted that the pumping stations due for refurbishment over the next few years were wholly owned by the Board and this risk needed to be considered and efficiencies sought. The Finance Manager highlighted that if the Board accepted a 4% increase, 2% of this would be taken up to service the loan debt required to deliver the programme.

Mr N. Williams queried what rises other boards were looking at for next year. He stated that flooding was still very much in people's minds and an increase could be justified. The Chief Executive reported on the increases across the Consortium boards which ranged from 3% to 6.5%. Although it was noted that in terms of cash a 4% increase would raise only an additional income of £43,671, members understood that a large percentage increase would not be viewed well.

The Vice-Chairman reported the Chairman's view that, because of the financial pressures faced by Doncaster Metropolitan Borough Council, he could not recommend an increase above 4% for next year. The Vice-Chairman stated that the Board must look for ways to increase efficiency and, if the Board agreed a 4% increase, all parties must be made aware of the risk. He had further stated that the Environment Agency precept should be queried.

The Chief Executive understood the pressure on the local councils and bearing this in mind recommended a 4% increase for 2021/22, although he emphasised that the Board must be mindful of the risk and the compound effect. It was noted that the estimates would be presented to the January meeting for approval.

RESOLVED

- (a) That the attached Management Accounts for the period ending 30th September 2020 be approved.
- (b) That the Board's cash balances and borrowings be noted.
- (c) That the attached schedule of payments over £500 be approved.
- (d) That the estimates for 2021/22 be prepared based on a 4% increase for drainage rates and special levies.
- (e) That the special levy payers be made aware of the risk the Board was carrying by keeping to a 4% increase.
- (f) That Officers undertake a review of activities and working practices in the new year to seek efficiencies.

2020.85 OPERATIONS REPORT

(a) Summer Works Programme

Contractors had completed between 95% and 98% of the summer maintenance programme.

The Senior Operations Manager reported that tender documents for next year's work would be prepared and sent out before Christmas so that accurate costs could be included in the 2021/22 estimates; the tender documents would include a requirement to record environmental sightings. Officers were also investigating whether it would be more cost-effective to directly employ staff to undertake the work. Mr M. Brooke emphasised that a good relationship with landowners was essential to enable the work to be undertaken effectively and any new contractors must be aware of this. This was noted and the Senior Operations Manager stated that he would be seeking tenders from various contractors to ensure best value for the Board.

The Chief Executive confirmed that Officers would be using the NEC3 contract and the process would be undertaken in line with the Board's procurement policy. This would be an open and transparent process.

RECEIVED

(b) Winter Works Programme

Officers reported that winter work would focus on slip repairs, reforming and tree and bushing. Fifteen watercourses had already been identified as requiring work and any additional work would be added to the programme as it came to light and the work would be prioritised in order of importance. Quotations were still awaited.

The Operations Manager would prepare a longer-term reforming programme for consideration next year.

RECEIVED

(c) Environment Agency (EA) Matters

There was no progress on the South Soke Drain work and levels were still being held up for the testing at Keadby Pumping Station. Officers continued to liaise with the EA regarding maintenance work and hoped to be able to report further at the next Board meeting. Officers continued to press for the work on the River Torne.

Mr M. Brooke asked for desilting of the Boating Dyke to be investigated alongside the hydraulic modelling. He also stated that the levels at Keadby had been high for six months now. The Technical Engineering Manager explained that the water levels had been held up to test the pumps as they were being fitted but he had been assured that the EA would drop the levels if heavy rainfall was forecast. He agreed to contact the EA for an update on the testing. Regarding the Boating Dyke, the Technical Engineering Manager confirmed that work on the Boating Dyke was planned but Officers needed to first ensure that any necessary water vole surveys/mitigation had been undertaken.

Mr M. Brooke expressed concern about the M180 South Soke Drain and the stability of the bank which was worsened by the increased traffic on Sandtoft

Road. In response, the Technical Engineering Manager confirmed that this was included in the winter works programme and once a price had been received from the contractors and checked, an order would be issued.

RECEIVED

(d) Plant and Fleet Procurement

The Senior Operations Manager reported that small tools would be purchased prior to commencement of the winter works programme and it was hoped to achieve a discount by ordering with the Consortium boards.

RECEIVED

(e) Recruitment and Staffing

The new Operations Manager was settling in well and getting to know the Doncaster and Isle of Axholme areas.

RECEIVED

2020.86 ASSET RENEWAL AND REFURBISHMENT PROJECTS

(a) Telemetry System Replacement (DE19308)

The Engineer reported that the system was being developed to take account the Board's requirements which had been set out by Officers at a workshop with Schneider Electric in October. The aim was to ensure that any shortfalls in the current system were not perpetuated and that current functionality and operability which was considered good by the users was not lost. The design of the system would be completed before Christmas and the trial sites, two of which were in the Doncaster East area, would be fully operational by the end of January. Installation at the other sites would commence after testing with priority being given to the Control Star sites which were due to be switched off on 31st March 2021. All sites would be completed by the end of May 2021.

RECEIVED

(b) Balby Carr Pumping Station - Pump Refurbishment

Pump Number 2 was due to be reinstalled on Friday 4th December following repair.

RECEIVED

(c) Demolition of Parsons Carr Pumping Station

A Section 80 Application had been made to Doncaster Metropolitan Borough Council for the above demolition work. An order was placed for the work with the contractor following approval at the last Board meeting and Officers were now awaiting a start date. The demolition was classed as a notifiable construction project and as such Officers would inform the Health and Safety Executive.

RECEIVED

(d) Strategic Hydraulic Modelling Project and Watercourse Surveys

Final modelling reports for all sub-catchments had been received and included comments made by the Project Board. The Engineer stated that the model had already been used to support the Park Drain/Idle Stop rationalisation proposal and it confirmed the theory of transferring Idle Stop flows to an enlarged Park Drain pumping station. Furthermore, the Dirtiness catchment model output appeared to support the removal of High Levels North Pumping Station and possibly the Environment Agency's Waterton Farm Pumping Station subject to watercourses being upgraded.

Officers were reviewing potential rationalisations and would present a detailed report to the Board for consideration. The model was already proving to be extremely valuable.

Local consultation meetings had again been postponed due to local Covid-19 restrictions. Officers recognised the importance of local feedback and confirmed that these would be rearranged as soon as it was safe to do so.

RECEIVED

(e) Emergency Pump Repairs

The Engineer updated on the following:

Elmhirst Pumping Station - Quotations were being sought to repair the defective gearbox; costs were expected to be less than £2,000 and an order would be placed once these had been received and assessed.

South Thorne Bank Pumping Station - Further investigations into the issues with the non-return valves were being undertaken, however, for these to be inspected, the station would need to be dammed off. This work had, therefore, been postponed until the better weather and Officers would investigate the possibility of installing stop logs at the same time to improve access in the future.

Low Ellers Pumping Station - A new greaser had been ordered for Pump Number 1 at a total cost of £2,000 (the Board's contribution would be £540).

RECEIVED

(f) Annual Electrical Inspections at Pumping Stations

The Engineer reported that annual inspections had been undertaken and some minor repair works carried out concurrently to save the cost of a return visit. The following concerns were highlighted:

Blaxton Quarry (submersible) - Low resistance on one motor winding on Pump Number 1.

Kilham Farm (submersible) - Very poor readings across all three phases on Pump Number 1.

Torne Bridge (submersible) - One winding with poor resistance on Pump Number 1.

Tickhill (screw) - Low resistance readings on Pump Number 1 (switched to duty). Pump Number 2 running a lower current than the other two pumps according to the Socomec unit, indicating a possible problem inside the motor.

These issues had been highlighted before and work was planned at Blaxton Quarry in 2023/24 and Kilham Farm and Torne Bridge in 2026/27; there had been no further deterioration since the last inspection. The Engineer reported that these stations had dual pumps and the smaller ones were used infrequently, e.g. records indicated usage of around 20 days each year across two pumps so a single pump should be able to deal with flood flows. He was comfortable with the risk, confirming that properties would not be put at risk, it would just take longer to evacuate the water from the system. He stated that the following action would be taken for the submersible pumps:

Weak pumps put to first duty, strong pump on standby - so failure would not make the station 100% inoperable.

If a pump failed it would be replaced with a new off-the-shelf pump at a cost of around £5,000.

If a pump failed at a time of high demand, a mobile pump would be used (6" Betsy sufficient). Note: Kilham Farm and Torne Bridge inaccessible in flood.

Work on Tickhill Pumping Station was not in the programme until 2025 as a full refurbishment had been undertaken in 2015, however, inspectors had recommended that the pumps be removed and refurbished. In response to Mr C. Crowe, the Engineer reported that the issues at Tickhill could be due to the pumps being infrequently run and they may rectify themselves. Mr Crowe agreed that it was important for all the pumps to be run regularly.

In response to Mr M. Brooke, the Technical Engineering Manager agreed to interrogate the hydraulic model to investigate whether the Torne and Kilham stations could be combined.

It was noted that some failed power factor correction capacitors had been replaced during the inspections. Quotations were being sought for access lighting improvements at stations, the cost of this would be met from the health and safety budget.

RESOLVED

That the Officers' actions detailed above be approved.

(g) Park Drain Pumping Station Refurbishment

A combined contract was being prepared for the pumps at Park Drain Pumping Station and the Isle of Axholme Board's Wiseton Pumping Station. Officers reported that both stations required similar pumps but of different sizes and it was hoped to achieve a more competitive tender for the six pumps required. This would also give some commonality of spares and operation and a degree of interchangeability. A similar approach would be adopted for electrical control panel replacement across multiple sites.

RESOLVED

That the above approach be approved.

(h) Wood and Ealand Common Drain Culvert, Ealand

The Engineer reported that following flooding issues in the Bonnyhale Road area of Ealand, the Board maintained Wood and Ealand Common Drain Culvert had been surveyed and jetted; results of the survey were awaited. To achieve savings, this work had been undertaken as part of a joint contract with the Isle of Axholme and North Nottinghamshire Water Level Management Board as similar work was being undertaken in that area.

RECEIVED

(i) Stainforth Dog Stadium Drain Culvert, Stainforth

Officers reported that jetting of a section of the above culvert had been undertaken and a blockage cleared relieving the pressure and allowing water to flow at full capacity. A CCTV inspection would be undertaken to determine the condition of the pipe and any further works; Officers were already aware that there were some remaining tree roots to be dealt with.

RECEIVED

(j) Staffing

The Engineer reported that the Consortium spent in excess of £68,000 each year on contractors undertaking general electrical work, e.g. annual inspections and associated work, investigating and rectifying faults at pumping stations, supervising contractors, routine electrical testing, and general repairs. Officers asked the Board to consider the appointment of a field engineer to undertake work across the Consortium the cost of which would be a salary of £35,000 plus vehicle and any necessary equipment. Should the Boards agree to the appointment, this would give greater flexibility, ensure that someone was on hand 24/7, and give a better understanding of the Board's assets by bringing knowledge in-house.

Mr N. Williams supported the appointment as there would be zero cost to the Board and an improved level of service. However, he queried who would get preference should work be required by more than one board at the same time. The Engineer reported that the Consortium already employed a Mechanical and Electrical Engineer so there would be cover, the new postholder would take on some of the more minor work and all work would be prioritised. Mrs S. Wilkinson stated that maintenance must be planned well to maximise efficiency as there was a large geographical area to cover. She stated that preventative maintenance was essential to avoid breakdowns.

RESOLVED

That the Board approve the appointment of a Field Engineer for the Consortium.

2020.87 SCHEDULE OF TRANSFERS OF BUDGETS

The Finance Manager presented a schedule for signature which detailed the transfer of £8,100 from the Reserve Fund for Projects to the Balby Carr Pumping Station budget. Expenditure had been approved at the September Board meeting.

RECEIVED

2020.88 HATFIELD LINK ROAD - UNITY CONNECT DEVELOPMENT

Mr W.G.S. Platt declared an interest in this matter and took no part in the discussion.

The proposal by Hargreaves Waystone as previously brought to the Board was to alter the catchment of Pissy Beds Pumping Station, with some of the catchment being taken to Cuckoo Lane and the remainder to Kirton Lane Pumping Station. For the developer's access road to commence construction and a Section 38 agreement between the developer and Doncaster Metropolitan Borough Council (DMBC) to be entered into, DMBC required the developer to demonstrate the Board would consent the works.

The Board had previously consented for the culverts to maintain the operation of the current system through the proposed access road. The proposed access road highway drainage discharged into a newly cut storage drain which would also accommodate the future diversion from Pissy Beds Catchment and discharge into the Cuckoo Lane Pumping Station.

Modelling undertaken by the developer's consultants demonstrated that when the Cuckoo Lane system was in flood conditions with 1.8m surcharge over the proposed outfall, the new cut watercourse, accommodating Pissy Beds diverted flows and accepting discharge from the new highway and plot developments whilst being attenuated to 150l/s (50% of the capacity of Pissy Beds), no flooding occurred up to the 1in100 year + 40% climate change event.

As part of accepting the diversion of flows away from Pissy Beds Pumping Station, the developers, would meet the cost of upgrading the Cuckoo Lane station to accommodate the additional capacity and meet compliance with Fish and Eel Regulations.

Further improvements to the Board's infrastructure would be required at Kirton Lane and Wikewell Pumping Stations following the remaining diversion works from Pissy Beds Pumping Station. All costs, including those necessary to comply with Fish and Eel Regulations, would be met by the developers. The Technical Engineering Manager expected the commuted sum to be in the region of £127,000.

The proposals for the new access road, diversion of flows, attenuation system and access arrangements meet the Board's standard requirements and the Board's Officers, therefore, recommended consent be granted for the works subject to the following conditions (supplementary to the Board's standard ten byelaw conditions):

- (a) No connection to be made to the Board's Park Drain watercourse and Cuckoo Lane Pumping Station until works have been completed to upgrade the station to the Board's requirements to accommodate the additional flows.
- (b) No connection to be made or alteration or diversion to any Board watercourse where consent was not previously issued until a legal agreement with a commuted sum had been agreed and completed:
 - (i) The commuted sum to cover the maintenance costs of the new cut and diverted watercourse for a 75-year period.

- (II) The legal agreement to include the requirement to upgrade Cuckoo Lane, Kirton Lane and Wikewell Pumping Stations including compliance for fish and eel regulations.
- (c) No discharge of surface water to be made into the new cut watercourse (detention basin with low flow channel) until such a time that there was provision to adequately drain the system and the above two conditions were resolved.
- (d) No obstruction to maintenance to be placed on either side of the proposed watercourse and a clear nine metre strip alongside the channel to be available to the Board for maintenance and access purposes, with a minimum six meter wide level access strip.
- (e) The bank profiles for the new cut watercourse to be constructed to the design based on geotechnical investigation data or a bank slope no steeper than 1 in 1.5.
- (f) The new channel to be fully vegetated with an approved seed mix prior to the completion of the adoption with a 12-month defects period.
- (g) All works to be carried out to the specification and satisfaction of the Board's Engineer.

The Engineer reported that the proposals involved a huge commitment for the developer both in terms of work and cost. Once this work had been completed to the Board's satisfaction and the commuted sum had been received, the watercourses would be adopted by the Board.

It was proposed by Mr C. Crowe and seconded by Mr N. Williams that consent be granted subject to the above conditions.

RESOLVED

That consent be granted for the alteration of the Pissy Beds Catchment including the diversion of watercourses and the upgrading of Cuckoo Lane, Kirton Lane and Wikewell Pumping Stations with all costs being met by the developers subject to the conditions detailed above.

2020.89 ENVIRONMENT AGENCY AND PARTNERSHIP MATTERS

Nothing further to report.

2020.90 QUERIES AND COMPLAINTS

Officers reported on eight queries that had been received since the last meeting, all of which had been dealt with.

No official complaints had been received.

In response to Mr M. Brooke, the Finance Manager reported that the Board's GIS data showed the prison land was outside the Board's area and, therefore, not currently rated. Officers had contacted all local solicitors requesting copies of any deeds, agreements, definitive maps etc. as the information currently held was limited. They would continue to pursue this.

RECEIVED

2020.91 DELEGATED MATTERS

(a) Byelaw Applications

Officers reported that the following byelaw applications had been dealt with under delegated authority since the last Board meeting:

DEIDB/LDC/2020/13 Installation of one 89mm telecommunications duct in the adopted highway at a depth of 250mm in the footways and 400mm in the carriageway across the top of the Mother Drain culvert at Balby Carr Bank in the parish of Doncaster (national grid reference 458452 400866).

RECEIVED

(b) Section 23 Applications

The following Section 23 Consent had been issued since the last Board meeting:

DEIDB/LDC/2020/006 Creation of underpass to railway at national grid reference 461013 400302 at Bessacarr. The underpass would gravity drain by means of collection grates and pipes to sump on south side of railway embankment where it will be pumped at 20l/s to riparian watercourse which will be cleared, concrete lined and include v-notch weirs to attenuate flows, ultimately discharging into Board maintained Mother Drain.

DEIDB/LDC/2020/008 Installation of 32.5 metres of concrete pipe culvert into riparian watercourse at national grid reference 460544 399035 to 460575 399070, Bankwood Lane, in the parish of New Rossington.

DEIDB/LDC/2020/009 Construction of new surface water outfall in riparian watercourse at national grid reference 460546 399048, Bankwood Lane in the parish of New Rossington.

DEIDB/LDC/2020/011 Installation of six linear metres of culvert into riparian watercourse at national grid reference 474719 408085 in the parish of Sandtoft.

RECEIVED

(b) Planning Applications

Officers had consulted on 34 planning applications since the last meeting and appropriate comments relating to surface water drainage had been made.

RECEIVED

2020.92 RECONSTITUTION OF THE BOARD

The Corporate Services Manager reported that the Scheme for reconstituting the Board had been sealed on 13th October 2020 and would shortly be advertised. The Order was due to be laid as a Statutory Instrument on 5th April 2021 subject to advertising and no unresolved appeals.

RECEIVED

2020.93 THORNE AND CROWLE MOORS SSSI - RESTORING THE HUMBERHEAD
PEATLANDS LIFE PROJECT

In accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, it was agreed to exclude the public from this part of the meeting due to the confidential nature of the business being discussed.

RECIEVED

2020.94 ANY OTHER BUSINESS

None.

CHAIRMAN